



## Covid Policy

- The Copper Academy setting will be CLOSED if, anyone comes into contact with another member of the team, client or student who tests positive with Covid 19 within our setting. All staff, students and clients will require a negative test result to return to the CA; staff will be paid during this time at their full rate of pay.
- All staff and Students to remain off until tested, if a member of their immediate bubble outside our CA setting including other home, businesses, work placements, schools, colleges, or provisions test positive for covid 19. They can then return to the Copper Academy when they have had a negative test result. (self employed staff members will not be paid for this time, employed staff members will be paid statutory sick pay with a doctor's note)
- We ask staff members, students and clients who have symptoms of Covid 19 to remain at home until tested. They can then return to the CA once a negative test result has been returned. Self-employed members of staff will not be paid at this time, employed staff will be paid at national sick pay with a doctor note.
- We ask all students, staff, and clients to wash their hands-on arrival and regularly throughout the day. Hand sanitiser will be available to use during the day.
- All staff to wear visors whilst in the Academy.
- All students and clients to wear a visor or face covering whilst in the Academy.
- All visitors to wear a face covering or visor whilst in the Academy.

- All staff and student visors to remain in the Academy and to be cleaned thoroughly at the end of each day.
- All equipment to be thoroughly sterilised after each session.

**Written by – Emma Hosie**

**Written – 01.01.2020**

**Reviewed & Updated - 15.01.2021**

**Next Review – 01.01.2022**